



TEMPORARY STREET CLOSURE PERMIT

Rules and Regulations

The City of Fresno is sponsoring -- and encourages -- participation in **Neighborhood Block Parties**. It is our hope that citizens who participate in this program will develop better feelings of neighborhood unity along with an increased sense of community pride.

Block parties should be held on private property whenever possible. If the party cannot be adequately handled on private property, the City will consider the temporary closing of public streets for a block party event. However, we cannot shut down the entire City; emergencies do occur, City activities must go on, and the mandate of the voters insists that government costs be kept at a minimum. Therefore, certain procedures, restrictions, and controls must be followed.

Under most circumstances, Temporary Street Closure Permits will not be issued on:(1) major streets;(2) streets which are used as bus routes;(3) any street that is not entirely within the City limits; or (4) streets that provide major access for a subdivision, a church, a public park a fire station, a community center, or a business which is in operation during the hours of the block party.

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- (A) The permit tee will be held responsible for cleaning up after the block party. It is suggested that several trash cans be placed along the block for refuse collection.
- (B) The hours of the block party street closure will be limited as approved by the City of Fresno.
- (C) The right of ingress and egress for every parcel of land must be maintained.
- (D) Standard barricades with “**Street Closed**” signs must be placed across the streets at each intersection of the designated closure. The permit tee will be held responsible for meeting this requirement. The required barricades and signs will **not** be furnished by the City, but can be rented from one of the companies listed below:

*Alert-O-Lite, Inc.
2379 South “G” Street
Fresno, CA 93777
phone: (559) 486-4570*

*Safety Network
2361 N Larkin
Fresno, CA 93727
phone: (559) 291-8000*

(over)

- (E) No obstacles shall be placed adjacent to any fire hydrant.
- (F) An 18 foot unobstructed roadway must be maintained along the closed sections of streets. The City will not authorize the prohibition of parking to meet this requirement. It is suggested that you request (in advance of the block party) the cooperation of your neighbors to move their cars off the street.
- (G) A responsible person should be available to remove the barricades if emergency access is necessary.
- (H) The permit tee will be held responsible for removal of barricades and all other obstructions (placed in conjunction with the block party) within 30 minutes of the approved conclusion of the street closure.
- (I) The permitted shall be responsible for delivering a copy of the Street Closure Permit (copy supplied by the City) to the Post Office [unless your block party is scheduled in the evening or on a Sunday when there is no mail delivery].
- (J) For Temporary Street Closure Permit(s), the signed petition shall be submitted in person no less than **eight (8) working days** prior to the event.
- (K) This street closure approval can be rescinded at any time by the Fresno Police Department.
- (L) Should your block party continue past 10 p.m., please be considerate of the neighbors who are not participating by keeping the noise level down. Should you choose to use an amplification system during your block party, please plan to discontinue its use after 10 p.m.
- (M) Describe type of block party you are having for example, holiday, anniversary, neighborhood party, for the church etc.

After collecting petition signatures:

- 1) In order for a Temporary Street Closure Permit to be considered, THE PETITION MUST BE FILED WITH:

**City of Fresno
Traffic Engineering
2600 Fresno Street, Room 4064
Fresno, CA 93721
(559) 621-8800
(Located on the 4th floor of City Hall)**

- 2) Please call ahead of time to schedule an appointment for filing with:

**City of Fresno
Traffic Engineering
Office: (559) 621-8800
Fax: (559) 498-1439**

This appointment is necessary to ensure that a City representative will be available to fill out the permit.

- 3) The Engineering Division requests that the petition be returned to their office at least eight (8) working days prior to the party date in order for them to notify other City departments.
- 4) Please allow yourself at least 20 minutes (time required for verification of signatures, completion of permit, and collection of fee.)
- 5) The permit fee is **\$7.00** - please make checks payable to “***The City of Fresno.***”
- 6) After review and approval by the Police Department, the permit will be issued by mail.

BLOCK PARTY PETITION TO CLOSE OFF THE BLOCK OF:

[Print name of street(s)]

Citizen organizing party: _____ Date: _____

Address: _____ Phone: _____

Citizen circulating petition: _____

Address: _____ Phone: _____

Party date: _____ Party time: _____ to _____

The following persons are residents on the indicated block and have no objection to the street being blocked off during the how' of the block party It is further understood that although the street will be closed to through traffic, residents on the block will still have vehicular access to their home

	<u>NAME</u> (print)	SIGNATURE	ADDRESS	PHONE
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____
11.	_____	_____	_____	_____
12.	_____	_____	_____	_____
13.	_____	_____	_____	_____
14.	_____	_____	_____	_____
15.	_____	_____	_____	_____
16.	_____	_____	_____	_____
17.	_____	_____	_____	_____

I attest the signatures above represent 60 percent or more of the residences on the street to be blocked off.

(over) _____
Signature of Citizen Organizing Block

Major Cross Streets: _____

CITY OF FRESNO
BLOCK PARTY REGISTRATION

CITIZEN: _____ DATE: _____

ADDRESS: _____ HOME PHONE: _____

STREETS TO BE CLOSED: _____ WORK PHONE: _____

PARTY ADDRESS: _____ COUNCIL DISTRICT: _____

PARTY DATE: _____ PARTY TIME: From _____ To _____

City Departments Involved:

Please Circle YES or NO

FIRE TRUCK

YES NO

POLICE PATROL

YES NO

PUBLIC WORKS

YES NO

MOBILE FITNESS VEHICLE (Fees may apply)

YES NO

MOBILE SCIENCE VEHICLE (Fees may apply)

YES NO

COUNCILMEMBER INVITED

YES NO

MAYOR INVITED

YES NO

SPECIAL NOTATIONS:

BROCHURE AND PETITION SENT ON: _____

FORM COMPLETED BY: _____

THIS FORM WILL NOT BE COMPLETED FOR TENTATIVE DATES.
IT WILL BE COMPLETED ONLY AFTER PARTY DATE AND TIME IS CONFIRMED.